

**Schedule of Advances to Officers and Employees
As of November 30, 2013**

Agency Name : PALOMPON INSTITUTE of TECHNOLOGY

Agency Code : _____

Book Title : _____

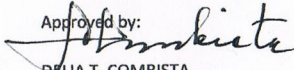
Account Title : _____


Account Code : _____

Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due			Over 1 year	Remarks <small>(state date of liquidation and reason why if liquidated after the cut-off date)</small>
					Less than 30 days	31-60 days	61-365 days		
A. Advances for Special Purposes									
1.) Local Travel									
PRIETO & MARAYA	October 9,2013	Internally funded	198089;10/9/13	2,750.00		2,750.00			December 2013
PRIETO & MARAYA	October 9,2013	research (IFR)	198090;10/9/13	2,750.00		2,750.00			December 2013
BERCERO & MARQUEZ	October 18,2013	I F R	198139;10/18/13	2,875.00		2,875.00			December 2013
ESMERO / Diana Rose	October 21,2013	Seminar	198150;10/21/13	15,114.96		15,114.96			December 2013
SOLAMO/ Anatacia	October 21,2013	Seminar	198151;10/21/13	14,874.96		14,874.96			December 2013
JOVEN / Manuel	October 21,2013	Travelling allow.	198147;10/21/13	2,120.00		2,120.00			December 2013
MANILA & MENDOZA	November 4,2013	I F R	198189;11/4/13	2,750.00	2,750.00				December 2013
PAJARON & ASOQUE	November 4,2013	I F R	198190;11/4/13	3,475.00	3,475.00				December 2013
MODESTO/ Ester	November 6,2013	Travelling allow.	198206;11/6/13	13,420.00	13,420.00				December 2013
AMBE / Antonio	November 6,2013	Travelling allow.	198210;11/6/13	13,420.00	13,420.00				December 2013
MANATAD/ Ma Arlene	November 6,2013	Travelling allow.	198208;11/6/13	13,420.00	13,420.00				December 2013
FLORENCIO/ Carmen	November 6,2013	Travelling allow.	198205;11/6/13	13,420.00	13,420.00				December 2013
PAJARON/ Gregorio	November 7,2013	Seminar	198217;11/7/13	6,325.20	6,325.20				December 2013
PAJARON/ Angelita	November 25,2013	Seminar	198249;11/25/13	13,159.00	13,159.00				December 2013
OLAVIDES/ Norberto	November 28,2013	Travelling allow.	198269;11/28/13	2,990.00	2,990.00				December 2013
PRIETO/ Amela	November 28,2013	Travelling allow.	198268;11/28/13	8,556.00	8,556.00				December 2013
ALAYON/ Florenda	November 28,2013	Travelling allow.	198267;11/28/13	10,075.00	10,075.00				December 2013
COMBISTA/ Delia	November 19,2013	Travelling allow.	8771644;11/19/13	17,973.56	17,973.56				December 2013
BERCERO/ Placido	November 26,2013	Seminar	9102251;11/26/13	13,405.00	13,405.00				December 2013
FIEL/ Nathaniel	November 26,2013	Seminar	9102252;11/26/13	11,021.20	11,021.20				December 2013
MARQUEZ/ Haide	November 26,2013	Seminar	9102256;11/26/13	17,760.76	17,760.76				December 2013
2.) Foreign Travel									
COMBISTA/ Delia	November 6,2013	Travelling allow.	198258;11/6/13	21,477.00	21,477.00				December 2013
3.) Special Activities/Projects									
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
Total				223,132.64	182,647.72	40,484.92			

Certified Correct:

 SARAH FRANCES C. BATE
 Head, Accounting Office

Approved by:

 DELIA T. COMBISTA
 President

Verified by:

 MARIA TIARA ARLENE T. MANATAD
 Audit Team Leader, Team 2 PIT

Date Submitted :